# **PRIVACY POLICY**

## 1. Introduction

At Assist2Go (Pty) Ltd your privacy is especially important to us. Accordingly, we have developed this Policy for you to understand how we collect, use, communicate and disclose and make use of personal information. The following outlines our privacy policy.

## 2. Collection of Information

We collect personally identifiable information, like names, contact number, email addresses, etc., when voluntarily submitted through a form by our visitors. The information you provide is used to help us serve your needs.

#### 3. How Do We Use Your Information?

Assist2Go collects and processes personal data in accordance with the provisions of the Protection of Personal Information Act (POPIA) and other regulations in force in the Republic of South Africa. Your personal data are processed only based on your approval a free and express consent to process your personal data for the purposes related to the use of the Content available through the Website. Your consent for the collection and processing of your personal data for a given purpose shall be requested when completing the appropriate form published on the Website. Your personal data shall be used to provide Content, reply to queries concerning the Content available on the Website, inform you about existing and new content, materials, functionalities, services, and other offers that may interest you, and to improve the quality of the Content and the Website. All collected data is electronically stored, and appropriate measures and procedures are applied to prevent unauthorized access, maintain the level of personal data protection, and use the data collected online in an appropriate manner. Even though we take all appropriate measures to ensure against unauthorized disclosure of your personal data, we cannot guarantee that some of the collected personal data shall never be disclosed in a manner that is not in accordance with these Terms. Accidental disclosure may be, for example, a consequence of false misrepresentation when accessing websites that contain such data, with the purpose of correcting possible errors in the data. Our liability shall be limited, to the fullest extent permitted by law, for any damage caused to users or third parties relating to accidental disclosure of personal data.

## 4. Information Collected and Stored Automatically

The Website contain Interactive Content and may contain Links to third-party websites, through which other users or third parties may gain authorized or unauthorized access to your personal data. These Terms do not apply to the collection, processing or use of personal data that you communicate to other users and/or third parties. It is in your best interest to acquaint yourself with the rules of personal data protection, and the protection of privacy applied by other users and/or third parties. Since we cannot control the data you provide when accessing or using the Interactive Content, Links or third-party websites, or in other circumstances in which you

communicate your personal data to other users and/or third parties, we shall not be liable for any damage caused to you, other users and/or third parties, arising from the fact that you communicated your personal data, in relation to the use of the Websites.

## 5. Modification and deletion of personal data

You are legally entitled to request modification or deletion of your personal data, or deletion from the registered user database at any time. Modification or deletion of data shall be affected based on an appropriate notice addressed to the contact identified on the Websites.

#### 6. Cookies

The Site may use cookie and tracking technology depending on the features offered. Cookie and tracking technology are useful for gathering information such as browser type and operating system, tracking the number of visitors to the site, and understanding how visitors use the site. The type of personal information we collect because of a cookie is specific to your computer and may include the Internet Protocol (IP) address, the date and time you access our website and what parts of the website are visited. If you do not wish cookies to be placed on your PC or handheld device, then they can be disabled in your web browser. The option to do so is normally found in your browser's "security settings" section. Please note that permanently disabling cookies in your browser may hinder your use of our website as well as other websites and interactive services.

#### 7. Linked Sites

Please be aware that our Privacy Statement does not apply to other websites, also: If you access these other sites using a link on our website; or if you link to our site from another website.

## 8. Your Consent

By using our site, you agree to be bound by this Privacy Policy.

## 9. Changes To This Privacy Policy

We reserve the right to change this privacy policy as we deem necessary or appropriate because of legal compliance requirements or changes in our business practices. If you have provided us with an email address, we will endeavour to notify you, by email to that address, of any material change to how we will use personally identifiable information.

## 10. Questions, Comments or Complaints?

If you have questions, comments, or complaints about Assist2Go's privacy policy or any breach thereof, please send an email to <a href="mailto:ygouvea@assist2go.co.za">ygouvea@assist2go.co.za</a>.